

The Tier II Report Forms and fees are due annually by March 1. Please note:
A late fee may be charged for those submissions received after March 1.

The Kentucky Emergency Response Commission (KYERC) prefers submitters use the EPA Tier 2 Submit software to prepare their Tier II forms. The program is free and can be obtained at <http://www.epa.gov/oem/content/epcra/tier2.htm>

EPCRA allows the exact location of hazardous substances at a facility to be kept confidential. Facilities wishing to keep this information confidential must submit a hard copy of the Tier II Confidentiality Form (PDF-325KB). Companies operating multiple facilities are requested to submit a hard copy of the Multiple Facility Form (PDF-174KB) in addition to the Tier II form and fees. Forms and a fee schedules are available at

<http://kyem.ky.gov/programs/Pages/SARATitleIII.aspx>

Please e-mail electronic copies of the Tier 2 Submit form and any additional forms to kytier2reports@ng.army.mil or karen.s.ashby@us.army.mil , and mail fee payments to the address below. Appropriate fee payment must be received by the KYERC in order for the submission to be recognized as official.

We will also accept hard copy of Tier II and other forms or CDs of electronic Tier 2 submit files along with the appropriate payment at:

KYERC
EOC, Boone National Guard Center
100 Minuteman Parkway
Frankfort, KY 40601

In addition to submission to the KYERC, all completed Tier II forms must be submitted by MARCH 1 to the LEPC for the County where the facility is located and to the Fire Department having jurisdiction for response to the facility. The LEPCs and Fire Departments do not require fee payment.

Most LEPCs and Fire Departments require a hard copy report. However, the Fayette County (Lexington) and Jefferson County (Louisville) LEPCs require electronic submission of Tier 2 Submit files. Make Fayette County submissions by e-mail to sjackson@lexingtonky.gov and Jefferson County submissions by e-mail to jim.bottom@louisvilleky.gov.

Failure to comply with Tier II regulations may result in referral to Region IV of the EPA and assessment of penalties by that Agency.