



## **Minutes**

**March 24, 2010**

**1400**

### **I. Call to Order**

Rod Bell called to order the meeting of the Northern Kentucky Emergency Planning Committee at 1400, at the Campbell County Fire Training Center, 10 Fire Training Drive, Highland Heights, Kentucky.

### **II. Pledge of Allegiance**

Rod Bell led the pledge of allegiance.

### **III. Roll Call**

#### Present

Jeff Bechtold

Rod Bell

Scott Bowden

Ed Burk

Bill Dorsey

Mike Flannery

Rick Ginn

Eugene Langschwager

Dan Maher

Ed Morris

Brad Murphy

Tom Peterson

Kirk Reinhart

Jack Scheben

Ron Schneider

William Turner

Jonathan Zimmerman

### **IV. Introduction of Guests**

Kurt Jones

David Radabaugh

Matt Stuart

### **V. Approval of minutes**

William Turner made the motion to accept and approve the January 27, 2010 minutes. Eugene Langschwager seconded the motion. The minutes were approved by a unanimous vote.

## **VI. Committee Reports**

### **Planning Committee**

The Planning Committee Chair Ron Schneider reported that Campbell County EHS facilities have been reviewed and there was a change at Southern States with the elimination of 2 chemicals and added a new one but the changes do not affect the plan. The rest from Campbell County were administrative changes. Kirk Reinhart stated that all the plans for Kenton County were reviewed and all they had were administrative changes. Dan Maher reported that Boone County reviewed their plans and all they had were administrative changes.

### **Grant Committee**

The Grant Committee Chair Ed Burk stated he received a request from the Area 7 Clerical Coordinator for minutes from last year, membership lists and financial statements for the NKEPC. They were brought to the meeting to give to Rick Watkins but he is not here. He will make arrangements to get the paperwork to the office.

### **Training Committee**

The Kirk Reinhart reported that the Governors workshop will be held at the Gault House in Louisville just as last year. Bill Dorsey made a motion to send up to 8 members to go to the workshop this year for the suite side of the conference. Brad Murphy seconded the motion. Ed Burk mentioned that if possible we should get the Governor to sponsor more that would be great. He mentioned that last year the NKEPC had one member sponsored and we represent 3 counties. We should pursue more this year if possible. The motion passed unanimously.

Rod Bell queried the group to see how many had completed the Incident Command Classes. A combined IS-300 will be held in St. Bernard. Kirk Reinhart mentioned that the Health department wanted a Class in the near future.

Rod Bell introduced Matt Stuart from the Northern Kentucky Hazmat unit and he mentioned he was the training officer for the group.

Brad Murphy mentioned Kentucky Waste water agency response network. It is to be a mutual aid agreement to help in the event of issues with water in the area. It is similar to EMAC.

William Turner mentioned that he was hosting a Continuity of Operations Planning Course the 20<sup>th</sup> and 21<sup>st</sup> of April.

Rod Bell mentioned that we needed to go back and get them approved by the group. Ed Burk made a motion that the NKEPC full committee accepts the plans submitted by the Planning Committee with the appropriate changes for submission to the state. Dan Maher seconded the motion. The motion passed unanimously.

## **VI. Presidents Report**

Rod Bell stated that he finally got the certificates that were awarded by the Kentucky Emergency Management Director for the work on the Bus wrap and distributed them to the members.

## **VII. Secretary/Treasurers Report**

Ed Burk presented the financial report for NKEPC from January meeting. The beginning balance of the funds for the January meeting is \$22,800.77. There were no expenditures for the period. The ending balance of the funds is \$22,800.77.

Ed Burk also presented the NKEPC Bus Fund account and the beginning balance of the funds for the January meeting is \$2,704.04. The ending balance of the funds is \$ 2,703.67. He mentioned that the bank was now making about a 20 cents charge per month due to FDIC premium increases that the bank absorbed in the past.

Kirk Reinhart made the motion to accept and approve the March 24<sup>th</sup> 2010 Treasurers reports as rendered. Mike Flannery seconded the motion. The report was approved by a unanimous vote.

Ed Burk notified the Committee that John Morawetz was requesting to withdraw from the Committee. He stated that he enjoyed his time with the NKEPC but job commitments were such that he could no longer attend meetings.

## **VIII. Old Business**

Rod Bell asked Ed Morris if he had heard anything on the Bus wrap. Ed Morris stated that the company was in the process of getting new buses in place and does not know if the bus that the wrap is on will stay or will be rotated out. Kirk Reinhart mentioned that TANK is a great assistance to the first responders and mentioned a recent issue on the river that they were a great help. Rod Bell mentioned that he would get something that would recognize their contributions.

Bill Dorsey mentioned that there was a joint effort between the Solid Waste in the 3 counties to collect and reduce the amount of hazardous materials. He thought that this was a good public relations effort and good for the community. He will get back to the committee with ideas and costs next meeting.

## **IX. New Business**

Rod Bell mentioned that there is a push to make joint training between the GC Hazmat team and the Northern Kentucky Hazmat.

Jack Scheben mentioned sending meeting notices and minutes to some of the businesses in the NKEPC area. There was some discussion about getting a card scanner for the NKEPC.

It was mentioned that the state of Ohio had their statewide exercise last week.

Meeting adjourned at 1456.

Next meeting:

Regular meeting Wednesday May 26, 2010, 2:00 p.m. at the Sanitation District #1, 1045 Eaton Drive, Fort Wright, Kentucky.

Respectfully submitted,

Edward Burk  
Secretary