



Minutes

September 22, 2004

1400

I. Call to Order

Vice Chairperson Rod Bell called to order the meeting of the Northern Kentucky Emergency Planning Committee at 1400, Wednesday, September 22, 2004, at the Northern Kentucky Water District, 700 Alexandria Pike, Fort Thomas, Kentucky

II. Pledge of Allegiance

Rod Bell led the pledge of allegiance.

III. Roll Call

Present

Rod Bell

Mike Gabennesch

Jeff Groneck

Ken Knipper

Dan Maher

Brad Murphy

Jack Scheben

John Scheben

Ron Schneider

Evie Van Herpe

IV. Introduction of Guests

Kirk Reinhart

Rick Ginn

Rod Bell made a motion to accept both Kirk Reinhart and Rick Ginn as members of the NKEPC. Ken Knipper seconded the motion. The motion was approved unanimously.

V. Approval of minutes

Jeff Groneck made the motion to accept and approve the May 26th, 2004 minutes. Ron Schneider seconded the motion. The minutes were approved by a majority of the vote.

VI. Committee Reports

A. Planning :

Rod Bell stated that the proposed dates for next years meetings would be as follows:

January 26, 2005	Kenton County HSEM
March 23, 2005	Erlanger Fire Department
May 25, 2005	Boone County EMA
September 28, 2005	Sanitation District #1
November 16, 2005	Northern Kentucky Water District

Sub-Committee meetings would be held two weeks prior at the same locations. All Meetings will convene at 1400. Ken Knipper made the motion to accept and approve the proposed dates for the meetings and sub committee meetings. Brad Murphy seconded the motion. The motion was approved unanimously.

Rod Bell informed the Committee that the plan for Glier's Meats Incorporated has been approved by the KyERC in a letter received from Malcolm Franklin.

B. Training

Ken Knipper informed the committee that there was the Alliance of Chemical Spills Conference in Kings Island. Brad Murphy made the motion to send three people and spend up to \$250 per person to attend. Dan Maher seconded the motion. The motion was approved unanimously.

C. Grant

Rod Bell informed the membership that there were no new funds for the NKEPC for the 2004 fiscal year. Ken Knipper explained to the committee that the funds that were collected from Tier II reporting were removed from the account as a surplus and placed in the State of Kentucky's General Fund.

VII. Presidents Report

No report.

VIII. Secretary/Treasurers Report

Rod Bell presented the bill for NKEPC web hosting bill of \$239.40 to US.Net. Rod Bell made the motion to accept and approve payment of the bill. Dan Maher seconded the motion. The motion was approved unanimously.

Rod Bell wanted to entertain a motion to pay for advertisement of the schedule for next year that was mentioned earlier in the meeting. Brad Murphy made the motion to spend up to \$500.00 for

the legal advertisement of the NKEPC schedule of meetings for 2005. Evie Van Herpe seconded the motion. The motion was approved unanimously.

Rod Bell presented the financial report for Ed Burk on spending by the NKEPC for the last few months. The beginning balance was \$17,878.06. The following expenditures were made: check #1060 to Bary Lusby for reimbursement for room, food and gas to the American Community Preparedness Conference for \$238.61, check #1061 to Brad Murphy for room and food to the American Community Preparedness Conference for \$209.26, and check #1062 to Ed Burk for room and food to the American Community Preparedness Conference for \$209.26. The ending balance of the funds is \$17,220.93. Dan Maher made a motion to accept the report. Ken Knipper seconded the motion. The motion passed unanimously.

Kirk Reinhart informed the group that that the second page of the report was for the NKEPC bus fund. There were discussions between Rick Watkins and Ed Burk regarding the best way to account for the funds for the bus. It was necessary to set up a separate account to track and spend the money. The proposal was to get \$1,000.00 to work on the bus. The account was opened with a deposit form the Kenton County Police Chiefs for \$165.00.

IX. Old Business

Ron Schneider informed the group that the NKEPC Bus was moved to the Campbell County Fire Training Center to do the update work as discussed at the last meeting. He stated that the bus has been stripped out and beginning to reassemble same. There was discussion regarding the recognition of the work on the bus.

Rod Bell was seeking a motion to approve the purchase of stamps and envelopes to send solicitation for funds to area businesses. Brad Murphy made the motion to purchase stamps and envelopes. Dan Maher seconded the motion. The motion was approved unanimously.

There was a request to have an inventory of the equipment on the bus for the next meeting. Rod Bell asked to see if we could have Larry Atwell attend the next meeting and see if we can get someone on the KyERC.

X. New Business

There was discussion of recycled cylinders showing up in Europe and now the United States that are being used for other uses than what they were originally designed.

Jeff Groneck stated that the RMRS has not received any information from Northern Kentucky regarding the MARK I kits. Discussion ensued regarding the process and where the area stood regarding same.

Rod Bell made a motion to adjourn. Dan Maher seconded the motion. The motion passed unanimously. Meeting adjourned.

Next meetings

Sub committee meetings November 10, 2004, 2:00 p.m. at the Sanitation District #1, 1045 Eaton Drive, Fort Wright, Kentucky.

Regular meeting November 24, 2004, 2:00 p.m. at the Sanitation District #1, 1045 Eaton Drive, Fort Wright, Kentucky.

Respectfully submitted

Edward Burk
Secretary